

FACILITY USE FEE SCHEDULE
FIRST EVANGELICAL LUTHERAN CHURCH
21 S. BEDFORD STREET
CARLISLE, PA 17013

- I. Any group scheduled as a First Lutheran event or sponsored by First Lutheran Church will incur no charges.
- II. Members of the congregation who wish to use the church facilities for personal reasons such as bridal showers, funeral lunches, anniversary celebrations, etc. will not be charged a fee. They are encouraged, however, to make a contribution towards custodial services.
- III. Charitable Groups / Individuals: Charitable groups / individuals are defined as organizations endeavoring to help those in need. The following items apply to charitable groups:
1. There will be no charge for the use of the facility.
 2. When an event is held as a benefit, there will no charge as long as all profits go to the designated charity.
 3. Groups are expected to leave the space in the condition in which it was found.
- IV. Non-Charitable Groups / Individuals: Non-Charitable groups / individuals are defined as those who are profit-making, those who sell tickets for their performances, and those meeting or performing for their own benefit. The following fees apply to non-charitable groups:
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| <p>1. Sanctuary</p> <ol style="list-style-type: none"> a. \$140.00 which includes one rehearsal
(Use - \$100.00; Custodial fee - \$40.00) b. Each additional rehearsal \$50.00 c. Each additional set up/take down \$25.00 d. If organ or piano tuning is required, arrangements must be made through the church office. The user will assume the cost of the tuning. <p>2. Martin Luther Room & Lounge
(includes Kitchenette)</p> <ol style="list-style-type: none"> a. Use \$25.00 b. Custodial fee \$25.00 c. Set up/take down \$25.00 <p>3. Festal Hall</p> <ol style="list-style-type: none"> a. Use \$25.00 b. Custodial fee \$25.00 c. Set up/take down \$25.00 | <p>4. Church Kitchen (no cooking permitted)</p> <ol style="list-style-type: none"> a. Use \$25.00 b. Custodial fee \$25.00 <p>5. Festal Hall & Kitchen (no cooking permitted)</p> <ol style="list-style-type: none"> a. Use \$35.00 b. Custodial fee \$35.00 c. Set up/take down \$25.00 <p>6. Classrooms</p> <ol style="list-style-type: none"> a. Per room \$10.00 b. Custodial fee \$ 5.00 <p>7. Tablecloths</p> <ol style="list-style-type: none"> a. Replacement per tablecloth in case of damage or loss, actual cost, but in no event less than: \$15.00 b. Cleaning fee for use of tablecloths: \$50.00 <p>8. Replacement and/or repair of any other item: Actual time and material cost.</p> |
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